

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Council Meeting  
Tuesday, 2022 June 27, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor
Ted Christensen	Councillor and Deputy Mayor
Grant Canning	Councillor and Acting Mayor
Chip Olver	Councillor
Barb Pelham	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	
Adrian Field	Director, Engineering	(Partial Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Stan Andronyk	Manager of Municipal Enforcement	(Partial Remote Participation)
Michael Hay	Manager Environmental Services	
Renée Lavergne	Information Governance Coordinator	(Partial Remote Participation)
Andrew Wheelhouse	IT Supervisor	(Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	

---

Minutes approved by: \_\_\_\_\_

## 1.0 CALL TO ORDER

To confirm Members of Council as present the following roll call was conducted:

ROLL CALL:

Present in Chamber: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Mayor DiManno called the Regular Meeting of Council to order at 2:04 p.m.

## 2.0 APPROVAL OF AGENDA

### 2.1 Agenda for the 2022 June 27 Regular Meeting of Council

Councillor Pettigrew declared a pecuniary conflict of interest with respect to Motion COU22-254 to add an Item of Urgent Business to the Agenda for today's Meeting. The proposed Item of Urgent Business pertains to potential changes to the bed and breakfast regulations contained in the Land Use Bylaw. Councillor Pettigrew's spouse operates a bed and breakfast in town. As such, Councillor Pettigrew left the meeting at 2:05 p.m. and returned at 2:07 p.m. after the discussion and vote on Motion COU22-254 was declared.

COU22-254 **Moved by** Mayor DiManno

That the Agenda for today's meeting be amended by adding the following Item of Urgent Business:

- 11.1, Verbal Request for Decision: Council Consideration of Motion FIN22-161.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

COU22-255 **Moved by** Councillor Pettigrew

That the Agenda for the 2022 June 27 Regular Meeting of Council be approved, **as amended.**

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

2.2 2022 Council Workplan

Council. By unanimous consent, received the 2022 Council Workplan for the Corporate Record.

**3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES**

3.1 Minutes of the 2022 June 13 Regular Meeting of Council

COU22-256 **Moved by** Councillor Ram

That the Minutes of the 2022 June 13 Regular Meeting of Council be adopted.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**4.0 INVITED PRESENTATIONS**

There were no Invited Presentations scheduled as part of this meeting.

**5.0 DELEGATIONS**

There were no Delegations scheduled as part of this meeting.

## 6.0 PUBLIC INPUT ON AGENDA ITEMS

### 6.1 Written Submissions

Council, by unanimous consent, received the following Written Submissions for the Corporate Record:

- 6.1.1 Jane Carswell: Email Re: Street safety, security and lighting, Received 2022 June 20 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.2 Malcolm Carmichael: Email Re: To Her Worship Mayor DiManno and Council, Received 2022 June 16 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.3 Meghraj Khadka, Email Re: Support to install surveillance cameras on pedestrian bridges, Delivered 2022 June 21 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.4 Rev. Howard Thornton and Rev. Set Enriquez, St. George-in-the-Pines Anglican Church, Banff: Letter, Dated 2022 May 17 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.5 Brian Dinsmore: Email Re: Council, Admin: Support for More Cameras, Dated 2022 June 23 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.6 Mark Marino: Email Re: Visitor and Resident Safety Support, Dated 2022 June 24 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.7 Bobbi-Jo Vance, Operation's Manager, Banff International Hostel: Email Re: Written Submission, dated 2022 June 23 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.8 Les Young: Letter Re: Pedestrian Bridge Safety, Dated 2022 June 28 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.9 Ebony Rempel, CEO, Banff YWCA: Letter Re: Shaping an inclusive Bow Valley and working towards ending sexual violence in our community, Dated 2022 June 25 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)
- 6.1.10 Mark Marino: Email, Dated 2022 June 25 (Item # 8.3, Briefing: Dedicated Surveillance Cameras)

Minutes approved by: \_\_\_\_\_

6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

**7.0 UNFINISHED BUSINESS**

COU22-257 **Moved by** Mayor DiManno

That Council recess at 2:09 p.m., to the call of the chair, to reconvene in a closed meeting, to be conducted in the Council Chamber and virtually using a confidential Zoom Meeting environment, pursuant to Sections 23 (Local public body confidences), 24 (Advice from officials), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to Item 7.1, Confidential Request for Decision: Information Governance and Security Update

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Council reconvened in closed meeting at 2:14 p.m. with Mayor DiManno in the chair.

Council recessed in closed meeting at 3:10 p.m. to reconvene in public meeting at 3:20 p.m.

Council reconvened in public meeting at 3:21 p.m. with Mayor DiManno in the Chair.

COU22-258 **Moved by** Mayor DiManno

That Council rise and report.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

7.1 Confidential Request for Decision: Information Governance and Security Update

Individuals in attendance during the closed meeting discussions with respect to Item 7.1, Confidential Request for Decision: Information Governance and Security Update:

Clerk: L. McDougall and K. McDonald  
Advice: K. Gibson, C. Hughes, and J. Darrah  
Observers: R. Lavergne, and A. Wheelhouse

COU22-259 **Moved by** Mayor DiManno

That with respect to Item 7.1, Confidential Request for Decision: Information Governance and Security Update, the following be adopted:

That Council postpone Item 7.1, Confidential Request for Decision: Information Governance and Security Update, to the 2022 July 11 Regular Meeting of Council.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.0 **BYLAWS AND STAFF REPORTS**

8.1 Request for Decision: Rescinding the 2022 Environmental Stewardship Policy C93

COU22-260 **Moved by** Mayor DiManno

That with request to Item 8.1, Request for Decision: Rescinding the 2022 Environmental Stewardship Policy C93, the following be adopted:

That Council rescind the 2002 Environmental Stewardship Policy C93.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

8.2 Request for Decision: Review of Body Worn Cameras Policy C8000

COU22-261 **Moved by** Councillor Olver

That with request to Item 8.2, Request for Decision: Review of Body Worn Cameras Policy C8000, the following be adopted, **after amendment**:

That Council approve the Body Worn Camera Policy C8000-1(Attachment 2), **as amended, as follows**:

- **Attachment 2, page 3 of 6, subsection 7.2 b), by deleting the words “he leaves” preceding the words “leaves the location of the incident” and substituting with the words “they leave”;**
- **Attachment 2, page 3 of 6, subsection 7.2 c), by deleting the word “his” preceding the words “BWC and continue” and substituting with the word “their”;** and
- **Attachment 2, page 3 of 6, subsection 7.2 d), by deleting the word “his” preceding the words “duties, if safe and practicable to do so” and substituting with the word “their”.**

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.3 Briefing: Dedicated Surveillance Cameras

COU22-262 **Moved by** Mayor DiManno

That with respect to Item 8.3, Briefing: Dedicated Surveillance Cameras, the following be adopted:

That Council direct Administration to engage in consultations with the Banff YWCA and RCMP about potential sexual violence prevention programming options and to return as part of the 2023 Service Review process with a New Service Level Request outlining proposed new initiatives or programs to be operated by either the Banff YWCA and/or the RCMP and funded by the Town of Banff.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

COU22-263 **Moved by** Councillor Pettigrew

That with respect to Item 8.3, Briefing: Dedicated Surveillance Cameras, the following be adopted, **after amendment:**

That Council direct Administration to return to Council, no later than 2022 August 08, with a Report outlining the results of a Crime Prevention Through Environmental Design (CPTED) review to **assess the overall safety, which may include the implementation of surveillance cameras, for the Muskrat Street pedestrian bridge and Central Park pedestrian bridge.**

For: (6): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Against: (1): Councillor Canning

**MOTION CARRIED**

8.4 Verbal Briefing: Canada Day Traffic Mitigation Update

A PowerPoint Presentation entitled “July 1 Traffic Management” was received for the Corporate Record with respect to Item 8.4, Verbal Briefing: Canada Day Traffic Mitigation Update.

COU22-264 **Moved by** Mayor DiManno

That pursuant to Section 3.6 of Procedures Bylaw 44-7, as amended, Section 4.9 be suspended in order that Council may complete the remainder of today’s Agenda.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED UNANIMOUSLY**



COU22-265 **Moved by Mayor DiManno**

That with respect to Item 8.4, Verbal Briefing: Canada Day Traffic Mitigation Update, the following be adopted:

That Council receive the Canada Day Traffic Mitigation Update Verbal Briefing for the Corporate Record.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**9.0 COMMITTEE REPORTS**

Committee, by unanimous consent, received that the following Committee Reports for the Corporate Record:

- 9.1 Approved Minutes of the 2022 March 15 Virtual Regular Meeting of the Community Art Committee
- 9.2 Approved Minutes of the 2022 April 19 Virtual Regular Meeting of the Community Art Committee
- 9.3 Approved Minutes of the 2022 February 23 Virtual Regular Meeting of the Banff Public Library Board
- 9.4 Approved Minutes of the 2022 April 27 Virtual Regular Meeting of the Banff Public Library Board

**10.0 CORRESPONDENCE**

No Correspondence was received for this meeting.

Minutes approved by: \_\_\_\_\_

## 11.0 NEW/URGENT BUSINESS

### 11.1 Verbal Request for Decision: Council Consideration of Motion FIN22-161

Councillor Pettigrew declared a pecuniary conflict of interest with respect to Item 11.1, Verbal Request for Decision: Council Consideration of Motion FIN22-161. This Item pertains to potential changes to the bed and breakfast regulations contained in the Land Use Bylaw and Councillor Pettigrew's spouse operates a bed and breakfast in town. As such, Councillor Pettigrew refrained from discussion and voting on the matter and left the meeting at 6:16 p.m.

### COU22-266 **Moved by** Mayor DiManno

That with respect to Item 11.1, Verbal Request for Decision: Council Consideration for Motion FIN22-161, the following be adopted:

That Council direct Administration to conduct informational engagement sessions relating to the potential amendments to the Land Use Bylaw for bed and breakfasts that shall occur no later than 2022 October as follows:

1. Information Engagement sessions shall be open to members of the public and stakeholders, including all current bed and breakfast owners and operators,
2. That up to \$3000 be allocated from the Budget Stabilization Reserve to conduct the informational engagement sessions; and

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION CARRIED**

## 12.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of the meeting.

### 13.0 ADJOURNMENT

COU22-267 **Moved by** Councillor Ram

That this Council adjourn at 6:22 p.m.

ROLL CALL VOTE:

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION CARRIED**

---

Corrie DiManno  
Mayor

---

Libbey McDougall  
Municipal Clerk

Minutes approved by: \_\_\_\_\_