



**MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING**  
**of the Town of Banff in the Province of Alberta**  
**Virtual Regular Meeting**  
**Monday, 2021 July 12, at 9:00 am**

**MEMBERS PRESENT**

|                 |                             |                        |
|-----------------|-----------------------------|------------------------|
| Corrie DiManno  | Councillor and Deputy Mayor | (Remote Participation) |
| Ted Christensen | Councillor and Acting Mayor | (Remote Participation) |
| Grant Canning   | Councillor                  | (Remote Participation) |
| Peter Poole     | Councillor                  | (Remote Participation) |
| Brian Standish  | Councillor                  | (Remote Participation) |

**MEMBERS ABSENT**

|                |            |                        |
|----------------|------------|------------------------|
| Karen Sorensen | Mayor      | (Remote Participation) |
| Chip Olver     | Councillor | (Remote Participation) |

**ADMINISTRATION PRESENT**

|                  |  |                        |
|------------------|--|------------------------|
| Kelly Gibson     | Town Manager   | (Remote Participation) |
| Silvio Adamo     | Director, Protective Services,<br>and Fire Chief     | (Remote Participation) |
| Jason Darrah     | Director, Communications<br>& Marketing              | (Remote Participation) |
| Darren Enns      | Director, Planning & Development                     | (Remote Participation) |
| Chris Hughes     | Director, Corporate Services                         | (Remote Participation) |
| Paul Godfrey     | Director, Operations                                 | (Remote Participation) |
| Barbara King     | Director, Human Resources                            | (Remote Participation) |
| Randall McKay    | Manager, Strategic Initiatives<br>& Special Projects | (Remote Participation) |
| Lisa Lee         | Executive Assistant, Mayor's Office                  | (Remote Participation) |
| Tara Johnston    | Legislative Advisor                                  | (Remote Participation) |
| Libbey McDougall | Municipal Clerk                                      | (Remote Participation) |

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## 1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole, and Councillor Standish

Absent (2): Mayor Sorensen, Councillor Olver

Deputy Mayor DiManno called the virtual Regular Meeting of the Governance and Finance Committee to order at 9:01 a.m.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 July 12 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-206 **Moved by** Councillor Christensen

That the Agenda for the 2021 July 12 Virtual Service Review Meeting of the Governance and Finance Committee be approved.

For: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole and Councillor Standish

**MOTION CARRIED**



### **3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES**

#### 3.1 Minutes of the 2021 June 28 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-207 **Moved by** Councillor Standish

That Minutes of the 2021 June 28 Virtual Regular Meeting of the Governance and Finance Committee be adopted.

For: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole and Councillor Standish

**MOTION CARRIED**

### **4.0 DELEGATIONS AND INVITED PRESENTATIONS**

No Delegations and Invited Presentations were scheduled as part of this meeting.

### **5.0 PUBLIC INPUT ON AGENDA ITEMS**

#### 5.1 Written Submissions

No Written Submissions were provided as part of this meeting.

#### 5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

### **6.0 UNFINISHED BUSINESS**

No Unfinished Business was scheduled as part of this meeting.

Minutes approved by: On Original On Original



Approved 2021 August 09

Governance and Finance Committee Virtual Regular Meeting  
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## 7.0 REPORTS

### 7.1 Request for Direction: 2021-2022 Board, Committee, Commission and Corporation Recruitment Questions and Profiles

FIN21-208 **Moved by** Councillor Poole

That with respect to Item 7.1, 2021-2022 Board, Committee, Commission and Corporation Recruitment Questions and Profiles, the following be approved:

That Attachment 1 be amended by adding a new question ii) to the Banff Heritage Corporation as follows:

Please discuss both housing supply and housing demand matters affecting the protection of heritage buildings in Banff.

For: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole and Councillor Standish

**MOTION CARRIED**

FIN21-209 **Moved by** Councillor Poole

That with respect to Item 7.1, 2021-2022 Board, Committee, Commission and Corporation Recruitment Questions and Profiles, the following be approved:

That Attachment 1 be further amended by adding a new question iv) to the Banff Housing Corporation as follows:

Please discuss your thoughts on housing supply, demand and housing need matters currently affecting the work of the Banff Housing Corporation.

For: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole and Councillor Standish

**MOTION CARRIED**

FIN21-210 **Moved by** Councillor Poole

Minutes approved by: On Original On Original



Approved 2021 August 09

Governance and Finance Committee Virtual Regular Meeting  
2021 July 12

That with respect to Item 7.1, 2021-2022 Board, Committee, Commission and Corporation Recruitment Questions and Profiles, the following be approved:

That Attachment 1 be further amended by adding a new question v) to the Municipal Planning Commission as follows:

Please discuss your thoughts on both housing supply, and housing demand matters currently affecting the protection of heritage buildings in Banff.

For: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole and Councillor Standish

### **MOTION CARRIED**

The Governance and Finance Committee, by unanimous consent, amended Attachment 2, by deleting Section 4.8, in its entirety, from the Banff Public Library Recruitment Profile, and renumbering the remaining Sections accordingly.

FIN21-211 **Moved by** Deputy Mayor DiManno

That with respect to Item 7.1, 2021-2022 Board, Committee, Commission and Corporation Recruitment Questions and Profiles, the following be approved:

1. The 2021-2022 Board, Committee, Commission, and Corporation recruitment application questions (Amended Attachment 1); and
2. The 2021-2022 Board, Committee, Commission, and Corporation recruitment profiles (Amended Attachment 2).

For: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole and Councillor Standish

### **MOTION CARRIED**

## **8.0 CORRESPONDENCE**

No Correspondence was received for this meeting.

Minutes approved by: On Original On Original



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**9.0 NEW/URGENT BUSINESS**

No New/ Urgent Business was considered as part of this meeting.

**10.0 CONFIDENTIAL ITEMS**

No Confidential Items were considered as part of this meeting.

**11.0 ADJOURNMENT**

**Moved by** Councillor Standish

That this meeting adjourn at 10:07 a.m.

For: (5): Deputy Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Poole and Councillor Standish

**MOTION CARRIED**

On Original  
Corrie DiManno  
Deputy Mayor

On Original  
Libbey McDougall  
Municipal Clerk

Minutes approved by: On Original On Original