



**MINUTES OF THE REGULAR MEETING OF
THE GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Monday, August 14, 2023, 9:00 a.m.**

MEMBERS PRESENT

Corrie DiManno	Mayor
Barb Pelham	Councillor and Acting Mayor
Ted Christensen	Councillor
Grant Canning	Councillor
Hugh Pettigrew	Councillor

MEMBERS ABSENT

Kaylee Ram	Councillor	(With Leave)
Chip Olver	Councillor and Deputy Mayor	

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications and Marketing	(Remote Participation)
Darren Enns	Director, Planning and Environment	
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Dorothee Esquerre	Finance Manager	
Michael Hay	Manager, Environmental Services	
Randall McKay	Manager, Strategic Initiatives + Special Projects	(Remote Participation)
Chris Marvell	Resource Recovery Manager	
Pierre-Hugues Gagnon	Engineering Coordinator	
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Kiersten McDonald	Legislative Advisor	

1.0 CALL TO ORDER



Approved September 25, 2023

Regular Meeting of the Governance and Finance Committee
August 14, 2023

Present In Chamber: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

Absent: (1): Councillor Olver

Excused by Council: (1): Councillor Ram

Mayor DiManno called the August 14, 2023, Regular Meeting of the Governance and Finance Committee to order at 9:01 a.m.

Councillor Canning provided a land acknowledgment at today's meeting.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the August 14, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-138 **Moved by** Councillor Pettigrew

That the Agenda for the August 14, 2023, Regular Meeting of the Governance and Finance Committee be approved.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

3.0 CONFIRMATION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the July 10, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-139 **Moved by** Councillor Pelham

That the Minutes for the July 10, 2023, Regular Meeting of the Governance and Finance Committee be confirmed.

Minutes approved by: On Original On Original



Approved September 25, 2023

Regular Meeting of the Governance and Finance Committee
August 14, 2023

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

4.0 DELEGATIONS

No Delegations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS

5.1 Written Submissions

No Written Submissions were received as part of this meeting.

5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

6.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.

7.0 ADMINISTRATIVE REPORTS

7.1 Request for Direction: Solid Waste Utility Rate Analysis

Myron Moore, Consultant with Mooreview Management Consulting Inc., provided a presentation to the Governance and Finance Committee on Mooreview Management Consulting Inc.'s report included in the Agenda, titled Item 7.1 Attachment B.

FIN23-140 **Moved by** Councillor Pettigrew

That with respect to Item 7.1, Request for Direction: Solid Waste Utility Rate Analysis, the following be approved:

Minutes approved by: On Original On Original



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That the Governance and Finance Committee direct Administration to return to a future meeting of the Governance and Finance Committee, no later than Q4, 2023, with a report exploring alternative systems that would potentially reduce residential and non-residential waste, including increasing rates to be up to 100% rate funded.

For: (2): Councillor Christensen, and Councillor Pettigrew

Against: (3): Mayor DiManno, Councillor Canning, and Councillor Pelham

MOTION DEFEATED

Committee recessed at 10:41 for a 15-minute break.

Committee resumed at 10:57 with Mayor DiManno in the Chair.

FIN23-141 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Direction: Solid Waste Utility Rate Analysis, the following be approved:

That the Governance and Finance Committee direct Administration to allocate the surplus generated from 3rd party agreements to first offset any budgetary deficit in the current year in Resource Recovery, and, if a surplus remains, allocate:

- a. 25% of that surplus to the operational budget (offset tax requirement), and
- b. 75% to the Rate Stabilization Reserve

For: (4): Mayor DiManno, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

FIN23-142 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Direction: Solid Waste Utility Rate Analysis, the following be approved:

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That the Governance and Finance Committee direct Administration to bring back waste utility rates that fund the residential Drop Off Yard operational costs from residential waste utility rates.

For: (3): Mayor DiManno, Councillor Pelham, Councillor Christensen

Against: (1): Councillor Pettigrew

MOTION CARRIED

FIN23-143 **Moved by** Councillor Pettigrew

That with respect to Item 7.1, Request for Direction: Solid Waste Utility Rate Analysis, the following be approved:

That the Governance and Finance Committee direct Administration to bring back a new service level request to conduct a reserve analysis and develop a targeted reserve strategy and Policy.

For: (4): Mayor DiManno, Councillor Pelham, Councillor Christensen, and Councillor Pettigrew

MOTION CARRIED

FIN23-144 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Direction: Solid Waste Utility Rate Analysis, the following be approved:

That the Governance and Finance Committee direct Administration to return to Council with new proposed rates for the Residential Waste Bylaw 376 and the Non-Residential Waste Bylaw 377 based on options identified in Attachment B.

For: (2): Mayor DiManno, Councillor Pelham

Against: (2): Councillor Pettigrew, Councillor Christensen

MOTION DEFEATED ON A TIE

Minutes approved by: On Original On Original



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7.2 Request for Direction: Virtual Power Purchase Agreements (VPPAs)

FIN23-145 **Moved by** Councillor Pettigrew

That with respect to Item 7.2, Request for Direction: Virtual Power Purchase Agreements (VPPAs), the following be approved:

That the Governance and Finance Committee direct Administration to not pursue a VPPA at this time, but to monitor the market and advise the Governance and Finance Committee or Council if a favourable opportunity arises.

For: (2): Councillor Christensen, Councillor Pettigrew
Against: (2): Mayor DiManno, Councillor Pelham

MOTION DEFEATED ON A TIE

FIN23-146 **Moved by** Mayor DiManno

That with respect to Item 7.2, Request for Direction: Virtual Power Purchase Agreements (VPPAs), the following be approved:

That the Governance and Finance Committee direct Administration to postpone further discussion on this item until the next Regular Meeting of the Governance and Finance Committee.

For: (2): Mayor DiManno, Councillor Pelham
Against: (2): Councillor Christensen, Councillor Pettigrew

MOTION DEFEATED ON A TIE

Committee recessed at 12:27 a.m. for a 5-minute break.

Committee resumed at 12:31 a.m. with Mayor DiManno in the chair.

Minutes approved by: On Original On Original



Approved September 25, 2023

Regular Meeting of the Governance and Finance Committee
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FIN23-147 Moved by Mayor DiManno

That with respect to Item 7.2, Request for Direction: Virtual Power Purchase Agreements (VPPAs), the following be approved:

That the Governance and Finance Committee recommend that Council direct Administration to invite VPPA proposals from the Alberta renewable energy market and return to Council for consideration of specific VPPA opportunities/terms in Q1, 2024.

FIN23-148 Amendment moved by Councillor Pettigrew

That with respect to Motion FIN23-149, that the following amendment be approved:

That the words “Q1, 2024” be deleted and replaced with the words “**Service Review, 2025**”.

For: (2): Councillor Christensen, Councillor Pettigrew

Against: (2): Mayor DiManno, Councillor Pelham

AMENDING MOTION DEFEATED ON A TIE

Vote on Motion FIN23-148

For: (2): Mayor DiManno, Councillor Pelham

Against: (2): Councillor Christensen, Councillor Pettigrew

MOTION DEFEATED ON A TIE

8.0 NEW / URGENT BUSINESS

No Items of New/ Urgent Business were added as part of this meeting.

9.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

Minutes approved by: On Original On Original



Approved September 25, 2023

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10.0 ADJOURNMENT

FIN23-149 **Moved by** Mayor DiManno

That this meeting adjourn at 12:38 p.m.

For: (4): Mayor DiManno, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

On Original
Corrie DiManno
Mayor

On Original
Kiersten McDonald
Legislative Advisor

Minutes approved by: On Original On Original