



MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Monday, August 14, 2023, at 2:00 p.m.

COUNCIL MEMBERS PRESENT

Corrie DiManno	Mayor
Barb Pelham	Councillor and Acting Mayor
Ted Christensen	Councillor
Hugh Pettigrew	Councillor
Grant Canning	Councillor

COUNCIL MEMBERS ABSENT

Kaylee Ram	Councillor	(With Leave)
Chip Olver	Councillor and Deputy Mayor	

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Alison Gerrits	Director, Community Services	
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning and Environment	
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Katherine Severson	Director, Emergency & Protective Services	
Michael Hay	Manager, Environmental Services	
Randall McKay	Manager, Strategic Initiatives + Special Projects	(Remote Participation)
Dorothee Esquerre	Finance Manager	
Carolyn Reid	Finance Officer	
Kristie Nichol	Finance and Budget Specialist	
Pierre-Hugues Gagnon	Engineering Coordinator	
Faizan Faisal	Traffic and Parking Assistant	
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Kiersten McDonald	Legislative Advisor	



1.0 CALL TO ORDER

Present in Chamber: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

Absent: (1): Councillor Olver

Absent with Leave: (1): Councillor Ram

Mayor DiManno called the August 14, 2023, Regular Meeting of Council to order at 2:02 p.m.

Councillor Canning gave a land acknowledgment at the commencement of today's meeting.

2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the August 14, 2023, Regular Meeting of Council

COU23-218 **Moved by** Councillor Pelham

That the Agenda for today's meeting be approved.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

2.2 2023 Council Workplan

Council, by unanimous consent, received the 2023 Council Workplan for the Corporate Record.

3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the July 10, 2023, Regular Meeting of Council

3.2 Minutes of the July 12, 2023, Special Meeting of Council



COU23-219 **Moved by** Councillor Christensen

That the Minutes of the July 10, 2023, Regular Meeting of Council and the Minutes of the July 12, 2023, Special Meeting of Council, Re: Third Reading of Bylaw 408, the Business Licence Moratorium (Bed and Breakfast) Bylaw be confirmed.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

4.0 INVITED PRESENTATIONS

No Invited Presentations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1 Written Submissions

No Written Submissions we received as part of this meeting.

5.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

6.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.



7.0 ADMINISTRATIVE REPORTS

7.1 Request for Decision: Amending Bylaw 477 Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover

COU23-220 **Moved by** Mayor DiManno

That with respect to Item 7.1 Request for Decision: Amending Bylaw 477 to the Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover, the following be adopted:

That Proposed Bylaw 477 be introduced and read a first time.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-221 **Moved by** Councillor Pettigrew

That with respect to Item 7.1 Request for Decision: Amending Bylaw 477 to the Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover, the following be adopted:

That Proposed Bylaw 477 be read a second time.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-222 **Moved by** Councillor Christensen

That with respect to Item 7.1 Request for Decision: Amending Bylaw 477 to the Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover, the following be adopted:

That authorization be given to go to third reading of Proposed Bylaw 477.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



COU23-223 Moved by Councillor Pelham

That with respect to Item 7.1 Request for Decision: Amending Bylaw 477 to the Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover, the following be adopted:

That Proposed Bylaw 477 be read a third time.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.2 Request for Decision: Proposed Bylaw 476 – Local Improvement Tax 100 Sundance Road Wastewater Connection

COU23-224 Moved by Mayor DiManno

That with respect to Item 7.2 Request for Decision: Proposed Bylaw 476 – Local Improvement Tax 100 Sundance Road Wastewater Connection, the following be adopted:

That Proposed Bylaw 476 be introduced and read a first time.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-225 Moved by Councillor Pettigrew

That with respect to Item 7.2 Request for Decision: Proposed Bylaw 476 – Local Improvement Tax 100 Sundance Road Wastewater Connection, the following be adopted:

That Proposed Bylaw 476 be read a second time.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



COU23-226 **Moved by** Councillor Christensen

That with respect to Item 7.2 Request for Decision: Proposed Bylaw 476 – Local Improvement Tax 100 Sundance Road Wastewater Connection, the following be adopted:

That authorization be given to go to third reading of Proposed Bylaw 476.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-227 **Moved by** Councillor Pelham

That with respect to Item 7.2 Request for Decision: Proposed Bylaw 476 – Local Improvement Tax 100 Sundance Road Wastewater Connection, the following be adopted:

That Proposed Bylaw 476 be read a third time.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.1 Request for Decision: Amending Bylaw 477 Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover

Note: Council, by unanimous consent, reverted to Item 7.1 Request for Decision: Amending Bylaw 477 Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover, before moving on to Item 7.3, to address a final decision point.



COU23-228 **Moved by** Mayor DiManno

That with respect to Item 7.1 Request for Decision: Amending Bylaw 477 to the Community Standards Bylaw 260 re: Wildlife Attractants, Hiding Cover, the following be adopted:

That Council direct that Administration amend Schedule B, Section 10.0 Recommended Plant Materials of the Land Use Bylaw to remove trees/shrubs that constitute a significant wildlife attractant risk when the Land Use Bylaw next comes before Council.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.3 Request for Decision: Payment Acceptance Policy Amendment for Business Licences Under \$5,000

COU23-229 **Moved by** Mayor DiManno

That with respect to Item 7.3 Request for Decision: Payment Acceptance Policy Amendment for Business Licences Under \$5,000, the following be adopted:

That Council direct Administration to return to a future meeting of Council with an amended Policy C4000, Payment Acceptance Policy, to indicate that credit cards are an accepted additional form of payment for business licenses under \$5,000 in value.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



COU23-230 Moved by Mayor DiManno

That with respect to Item 7.3 Request for Decision: Payment Acceptance Policy Amendment for Business Licences Under \$5,000, the following be adopted:

That Council direct Administration to include a premium on the 2024 Schedule A Business License Fees to offset the associated credit card processing costs and that this is done via an increase to Schedule A Business License Fees to cover credit card transaction costs.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pettigrew, Councillor Pelham
Against: (1): Councillor Christensen

MOTION CARRIED

COU23-231 Motion Arising Moved by Councillor Pettigrew

That with respect to Item 7.3 Request for Decision: Payment Acceptance Policy Amendment for Business Licences Under \$5,000, the following be adopted:

That Administration return to a future meeting of Council with a report outlining options to provide rebates for cash payments of fees to business license purchasers.

For: (2): Councillor Pettigrew, Councillor Christensen
Against: (3): Mayor DiManno, Councillor Pelham, Councillor Canning

MOTION DEFEATED

7.4 Briefing: Taxi Stands

COU23-232 Moved by Councillor Pelham

That with respect to Item 7.4 Briefing: Taxi Stands, the following be adopted:

That Council receive the Briefing: Taxi Stands for the Corporate Record.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



7.5 Request for Decision: Commuter Strategies

COU23-233 **Moved by** Mayor DiManno

That with respect to Item 7.5, Request for Decision: Commuter Strategies, the following be adopted:

That Council Direct Administration to bring forward this report when other Commuter Strategies, initiatives and incentives are addressed at Service Review.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

Council recessed at 3:33 for a 5-minute break.

Council resumed at 3:39 with Mayor DiManno in the Chair.

7.6 Briefing: 2023 Second Quarter Forecast

COU23-234 **Moved by** Mayor DiManno

That with respect to Item 7.6, Briefing: 2023 Second Quarter Forecast, the following be adopted:

The Council receive the Briefing: 2023 Second Quarter Forecast for the Corporate Record.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

8.0 NOTICE OF MOTION

No Notices of Motion were scheduled as part of this meeting.



9.0 COMMITTEE REPORTS

Council, by unanimous consent, received the following Committee Report for the Corporate Record:

9.1 Approved Minutes of the March 16, 2023, Regular Meeting of the Banff Heritage Corporation

10.0 NEW/URGENT BUSINESS

None.

11.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

12.0 CORRESPONDENCE

None.

13.0 ADJOURNMENT

COU23-235 **Moved by** Councillor Pettigrew

That this Council adjourn at 3:51 p.m.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

On Original

Corrie DiManno
Mayor

On Original

Kiersten McDonald
Legislative Advisor

Minutes approved by: On Original On Original