

**MINUTES OF THE BANFF HOUSING CORPORATION SHAREHOLDER'S  
ANNUAL GENERAL MEETING  
of the Town of Banff in the Province of Alberta  
Virtual Governance and Finance Committee Meeting  
Tuesday, 2020 September 08, at 9:00 am**

**SHAREHOLDERS PRESENT**

Karen Sorensen	Mayor	(Remote Participation)
Corrie DiManno	Councillor and Acting Mayor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Ted Christensen	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

**SHARHOLDERS ABSENT**

Chip Olver	Councillor and Deputy Mayor
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**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protector Services & Fire Chief	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects)	(Remote Participation)
Sharon Oakley	Manager, Housing Sustainability	(Remote Participation)
Allan Buckingham	Chair, Banff Housing Corporation	(Remote Participation)
Carrie Vaugeois	BHC Supervisor	(Remote Participation)
Renee Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

Minutes approved by: \_\_\_\_\_

## 1.0 CALL TO ORDER

To confirm the Shareholders, who all participated virtually due to the ongoing COVID Pandemic, as present, the following roll call was conducted:

### ROLL CALL:

Present: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Poole, and Councillor Standish

Mayor Sorensen called the virtual Annual General Shareholder's Meeting of the Banff Housing Corporation to order at 9:04 a.m.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2020 September 08 Virtual Annual General Shareholder's Meeting of the Banff Housing Corporation

BHC20-1 **Moved by** Councillor Canning

That the Agenda for the 2020 September 08 Virtual Annual General Shareholder's Meeting of the Banff Housing Corporation be approved.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

### 3.0 APPROVAL OF PREVIOUS MINUTES

- 3.1. Minutes of the 2019 September 23 Annual General Shareholder's Meeting of the Banff Housing Corporation

BHC20-2 **Moved by** Councillor DiManno

That the Minutes of the 2019 September 23 Annual General Shareholder's Meeting of the Banff Housing Corporation be approved.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Poole, and Councillor Standish

### 4.0 REPORTS

- 4.1 Briefing: Banff Housing Corporation 2019 Audited Statements

The Banff Housing Corporation Shareholder, by unanimous consent, received the Banff Housing Corporation 2019 Audited Statements Briefing for the Corporate Record.

- 4.2 Briefing: Banff Housing Corporation 2020 Business Plan and Operating Budget

The Banff Housing Corporation Shareholder, by unanimous consent, received the Banff Housing Corporation 2020 Business Plan and Operating Budget Briefing for the Corporate Record.

- 4.3 Briefing: Value of 2019 Banff Housing Corporation Equity Share

The Banff Housing Corporation Shareholder, by unanimous consent, received the 2019 Value of Banff Housing Corporation Equity Share Briefing for the Corporate Record.

Minutes approved by: \_\_\_\_\_

Banff Housing Corporation Shareholder Annual General Meeting  
2020 September 08

## 5.0 NEW BUSINESS

No Items of New Business were added to this meeting.

## 6.0 ADJOURNMENT

BHC20-3 **Moved by** Councillor Canning

That this meeting adjourn at 9:12 p.m.

ROLL CALL VOTE:

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

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Karen Sorensen  
Mayor

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Libbey McDougall  
Municipal Clerk

Minutes approved by: \_\_\_\_\_