



**MINUTES OF THE MUNICIPAL PLANNING COMMISSION
of the Town of Banff in the Province of Alberta
Wednesday, September 8, 2021 at 9:00 a.m.**

COMMISSION MEMBERS PRESENT

Barbara Pelham	Public Representative (Vice Chairperson)
Scott McElhone	Public Representative
Dana Humbert	Public Representative
Jean Macpherson	Public Representative
Bryan Howie	Parks Canada Representative
Mayor Corrie DiManno	Council Representative
Chip Olver	Council Representative

COMMISSION MEMBERS ABSENT

Brian Smythe	Public Representative (Chairperson)
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ADMINISTRATION PRESENT

Darren Enns	Director, Planning and Development
Dave Michaels	Manager, Planning and Development
Emma Sanborn	Development Planner
Kerry MacInnis	Administrative Assistant, Planning and Development (MPC Recorder)

PLEASE NOTE: Due to the extraordinary circumstances and measures being taken to slow the spread of COVID-19, this meeting will be held **electronically** and will be **live streamed** on www.banff.ca/live
All Members of MPC will be participating remotely.

1.0 CALL TO ORDER

Vice Chairperson Pelham called the September 8, 2021 Municipal Planning Commission meeting to order at 9:00a.m.

2.0 APPROVAL OF AGENDA

2.1. Approval of the Municipal Planning Commission agenda for September 8, 2021



MPC21-49 Moved by Mayor DiManno

That the agenda for the September 8, 2021 meeting of the Municipal Planning Commission be approved as presented.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

2.2. Declaration of Conflicts

The Chair asked if any members of the Municipal Planning Commission would be declaring a conflict of interest in hearing today's meeting.

No conflicts were declared.

3.0 ADOPTION OF PREVIOUS COMMISSION MINUTES

3.1 Minutes of the August 11, 2021 meeting of the Municipal Planning Commission

MPC21-50 Moved by Commissioner Humbert

That the minutes of the August 11, 2021 meeting of the Municipal Planning Commission be adopted as presented.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED



4.0 UNFINISHED BUSINESS

4.1 21DP37
Proposed Bed and Breakfast Home and Change of Use to Single Detached Housing
338 Squirrel Street

- i. Staff Presentation
Administration provided a presentation and overview on the proposal as included in the agenda package.
- ii. Public input
There was no public input.
- iii. Applicant input
M/M Ashok Pillai, applicants, were present and answered questions.

MPC21-51 **Moved by** Commissioner Howie

That pursuant to Sections 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* and Section 3.2.12 of the Land Use Bylaw, MPC moved into closed meeting at 9:20a.m., to deliberate and discuss confidential matters with respect to Item 4.1, Proposed Bed and Breakfast Home and Change of Use to Single Detached Housing, 338 Squirrel Street.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

Administration in attendance during the closed meeting discussions with respect to Item 4.1, Proposed Bed and Breakfast Home and Change of Use to Single Detached Housing, 338 Squirrel Street.

Advice: D. Michaels, E. Sanborn

MPC reconvened in public meeting at 12:07p.m, with Vice Chairperson Pelham in the chair.

MPC21-52 **Moved by** Commissioner Humbert that Commission rise and report.



For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

MPC21-53 Moved by Councillor Olver

That the Municipal Planning Commission refuse Development Permit application 21DP37 for a Bed and Breakfast Home containing two (2) Commercial Accommodation Units including a Change of Use from Duplex Housing to Single Detached Housing, located at 338 Squirrel Street, in accordance with section 4.6.1 of the *Land Use Bylaw*. The size, layout including Floor Area Ratio, and the recent renovations of the current development, make this property more suited to continue as duplex housing rather than a single detached home. Given the above, MPC has determined that there are not sufficient conditions of approval that could ensure compliance of this application with the *Land Use Bylaw* in accordance with sections 4.8.2(a) and 4.8.3.

For: (5): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Councillor Olver and Mayor DiManno

MOTION CARRIED

OPPOSED Commissioner Howie and Commissioner Macpherson

5.0 REPORTS

5.1 21DP46
Proposed Accessory Dwelling
439 Cougar Street

- i. Staff Presentation
Administration provided a presentation and overview on the proposal as included in the agenda package.
- ii. Public Input
There was no public input.
- iii. Applicant Input
There was no applicant input.



MPC21-54 Moved by Councillor Olver

That Municipal Planning Commission approved Development Permit application 21DP46 for the proposed addition of an Accessory Dwelling to an existing detached garage at 439 Cougar Street with variances to:

- s.8.9.4(d)ii of the Land Use Bylaw to allow an accessory development which exceeds 2.4 m in height to have a sideyard setback less than 1.0m; and,
- s.12.29.7(a) of the Land Use Bylaw to allow less than 50% landscaping on site; subject to the conditions of approval attached as Appendix 'A' and proposed plans attached as Appendix 'B'.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

Appendix 'A' Conditions of Approval - Application No. 21DP46

- (1) Conditions to be met prior to issuance of the Development Permit:
- a) Pay to the Town of Banff \$300.⁰⁰ Variance fee;
 - b) Pay to the Town of Banff \$950.⁰⁰ in-lieu of On-Site Garbage Facilities (\$950/dwelling rate) as per Schedule G of the Town of Banff Land Use Bylaw;
 - c) Pay to the Town of Banff the Address Assignment Fee of \$125.⁰⁰ (\$125/Unit) as per Schedule G of the Town of Banff Land Use Bylaw;
 - d) Pay to the Town of Banff the Off-Site Levies fee of \$1,460.48 ($\$22.82/m^2 \times 64.0m^2$) as established by *Town of Banff Off-Site Levy Bylaw 59-4*;
 - e) Submit confirmation to the satisfaction of the Development Officer that encroachment(s) at the rear of the property have been removed;
 - f) Submit a materials sample board and colour board indicating conformance with the *Banff Design Guidelines* for the final review and approval by the Development Officer;



- g) Submit, for review and approval by the Director of Engineering, a detailed Deep Utilities Servicing Plan to the *Town of Banff Engineering Standards* showing:
 - i. Connection to water service and sanitary sewer;
 - ii. Details of pipe material(s) and size(s); and
 - iii. Location of new water meters and remote reading devices.
- h) Submit plans showing conformance with the provisions of the Town of Banff Land Use Bylaw for the review and approval by the Development Officer, including:
 - i. An Exterior Lighting Plan showing numbers, types, and locations and technical specifications for individual light fixtures in conformance with Section 8.22.0;
 - ii. Coloured elevations detailing proposed building materials and colours;
 - iii. A summary of technical specifications demonstrating how New Housing shall conform with the Environmental Design Standards of Section 8.3.3 – Energy Conservation Techniques, Energy Star-certified Window Glazing, Wall and Roof Insulation R-values, Water Efficient Plumbing Fixtures;
- i) Submit, for review and approval by the Director of Engineering, a detailed Shallow Utilities Servicing Plan showing:
 - i. Location(s) of proposed underground lines for gas, power and communications;
- j) Submit a Construction Site Plan that includes receptacles for waste stream separation and provide description of soil and erosion control mitigations that will be used during construction;
- k) Submit a detailed cost estimate, as determined by the Landscape Architect, for all on and off-site landscaping specifying all plant materials, their size, numbers, location and species. Provide an irrevocable letter of credit or performance bond cheque in the amount of 125% of the cost of landscaping to secure completion of this work;
- l) Submit a detailed cost estimate, as determined by the contractor or Landscape Architect, for all on-site hard-surfaced areas (driveway, parking area, walkways, patios) and repair of off-site surfaces (roadway, sidewalk, curb/gutter, driveway crossing) specifying type of materials and; finishes. Provide an irrevocable letter of credit or performance bond cheque in the amount of 125% of the cost of finishing and repairing all hard surfaced areas to secure completion of this work; and,
- m) Submit a completed Subcontractor Information Sheet to the Town of Banff Business License Clerk, providing a list of the sub-contractors to be employed in the construction of the development.



(2) Specific Conditions:

- (a) Any further changes to the approved plans or building shall be submitted for review and approval of the Development Officer prior to implementation on-site; and,
- (b) This approval provides for the addition of a one-bedroom Accessory Dwelling above the existing garage; and,
- (c) Upon occupancy of the dwelling, an updated Statutory Declaration listing each occupant of Block 57, Lot 10, LTO Plan 3400JK is required to confirm all residents are 'eligible residents' as defined under the National Parks of Canada Lease and Licence of Occupation Regulations.

(3) General Conditions:

- a) It is the responsibility of the project proponent to ensure that all mitigation measures identified in the Parks Canada's BCS Environmental Screening Determination Using a Class Screening Report and the guidelines identified in the Environmental Guidelines for Development Projects in Banff National Park (Directive 17) are implemented during construction. The project proponent shall ensure that any hazardous materials discovered during excavation are immediately reported to Parks Canada and properly disposed of according to current regulations;
- b) The Town of Banff requires contractors to collect and separate all on-site waste into appropriate categories and store appropriately. Trade waste shall be disposed at the Francis Cooke Regional Class III Landfill and garbage to the Town of Banff Waste Transfer Station at 160 Hawk Avenue. Please see <http://bvwaste.ca/landfill/> and the Town of Banff How-to Guide to Construction Waste Management at <https://banff.ca/DocumentCenter/View/769> for further information;
- c) Apply for a Street Use Permit from the Director of Engineering at least 48 hours prior to any work on Town streets, lanes or sidewalks. Enter into a Temporary Encroachment Agreement with the Town of Banff for the use of municipal property during construction, if necessary;
- d) Disturbance of public roadways and installation of utility trenches shall be inspected and approved in writing by the Director of Engineering prior to backfill. Please contact Town of Banff Engineering at 403.762.1210 to arrange for an inspection. All installations shall conform to the standards of the City of Calgary;
- e) Installation of new services and the termination of redundant services shall be inspected and approved in writing by the Town of Banff Utilities Department prior to backfill. Please contact the Town of Banff Utilities Department at 403.762.1240 to arrange for an inspection. All installations shall conform to the standards of the City of Calgary;



- f) The backflow prevention device shall be inspected annually and the device and inspection recorded with the Town of Banff Utilities Department. Please call 403.762.1240 to record the device and inspection
- g) All exposed metal flashing, mechanical equipment and flues shall be coordinated to match the building colour;
- h) No satellite dishes, antennas or other rooftop communication equipment shall be installed without prior written permission of the Development Officer;
- i) Protect all existing services, including landscaping, on adjacent roadways and properties during construction. Assume responsibility and repair all damages to any existing services and landscaping on adjacent roadways and properties;
- j) All existing trees to be retained shall be protected by fencing set at the outer canopy (drip line) of the trees during excavation and construction;
- k) Protect undisturbed land by only stockpiling materials on heavy canvas or polypropylene tarpaulins to protect native vegetation. All materials will be stored within the confines of the work site. All fuels, oils, lubricants, and other petrochemical products shall not be stored within 100m of any waterbody;
- l) Confine “noise” activities to hours set out in *Town of Banff Community Standards Bylaw 260*;
- m) The applicant shall arrange to have the landscaping completed by no later than one year from the date of issuance of the Development Permit. If in the event that this work is not completed by this date, the Town shall cash the Letter of Credit and arrange for the completion of this work at the expense of the owner;
- n) The applicant shall arrange to have all of the driveway and hard surfaced areas completed, including repairs to off-site areas, by no later than one year from the date of issuance of the Development Permit. If in the event that this work is not completed by this date, the Town shall cash the Letter of Credit and arrange the completion of this work at the expense of the owner;
- o) Minimize the idling of construction vehicle engines at all times in accordance with *Town of Banff Traffic Bylaw 16-7*;
- p) Ensure that all garbage and food waste is stored in bear-proof bins as per *Town of Banff Waste Bylaw 18-4*. Construction sites must undergo thorough clean-up, including removal of general litter at project completion; and,



- q) Obtain all permits required in accordance with the *Province of Alberta Safety Codes Act Revised Statutes of Alberta, Chapter S-1*. The Act requires that all property owners and contractors working in Alberta obtain permits prior to commencing work on buildings covered by the Alberta Building Code or prior to conducting work governed by the regulations of the *Canadian Electrical Code*, the *Alberta Gas Code* or the *Alberta Plumbing Code*.

5.2 21DP52
Proposed Bed and Breakfast
143 Kootenay Avenue

- iii. Staff Presentation
Administration provided a presentation and overview on the proposal as included in the agenda package.
- iv. Public input
There was no public input.
- iii. Applicant input
There was no applicant input for this proposed development.

MPC21-55 Moved by Commissioner Humbert

That Municipal Planning Commission approved Development Permit application 21DP52 for the approval of a Bed and Breakfast Home containing one (1) Commercial Accommodation Unit, located at 143 Kootenay Avenue, subject to the conditions of approval attached as Appendix 'A'.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

Minutes approved by: _____



Appendix 'A' Conditions of Approval - Application No. 21DP52

(1) Conditions to be met prior to issuance of the Development Permit:

- (a) Provide a current title to the satisfaction of the Development Officer;
- (b) Provide a revised landscaping plan showing a reduction to the driveway width to 3.6m at property line, and identifies a replacement landscaping material for the removed asphalt to the satisfaction of the Development Officer.
- (c) Submit a Statutory Declaration, to the satisfaction of the Development Officer, confirming that:
 - i. The owner resides at 143 Kootenay Avenue as their primary residence;
 - ii. The Bed and Breakfast Home will be managed and operated exclusively by the Live-in Owner;
 - iii. The Live-in Owner will not operate the Commercial Accommodation Unit while not in residence at the property; and,
 - iv. The Live-in Owner is aware that any non-conformance with the conditions of approval or non-compliance with the *Land Use Bylaw* will result in the revocation of the Development Permit.
- (d) Enter into a Restrictive Covenant with the Town of Banff to be registered against the Certificate of Title for the property for the purposes of prohibiting the operation more than one (1) Commercial Accommodation Unit and prohibiting the use of any Commercial Accommodation Unit while the owner is not residing at the property. The terms and wording of the Agreement shall be to the satisfaction of the Development Officer. Pay the Town of Banff the Legal Agreement Surcharge of \$600 as established by Town of Banff Development Fee Schedule 'G';
- (e) Submit a detailed cost estimate, as determined by the Landscape Architect, for all on and off-site landscaping and hardscaping specifying all surface finishes, plant materials, their size, numbers, location and species. Provide an irrevocable letter of credit in the amount of 125% of the cost of landscaping to secure completion of this work;
- (f) Submit confirmation from the Fire Safety Codes Officer that the property complies with the Alberta Fire Code, including bedroom egress, smoke alarms and placement of fire extinguishers;
- (g) Contact Alberta Health Services (Banff Health Unit) at 403.762.2990 regarding the Guidelines for Bed and Breakfast Establishments and to arrange an inspection of the property prior to operation.

(2) Specific Conditions:



- (a) This approval allows a Bed and Breakfast Home containing one (1) Commercial Accommodation Unit.
- (3) General Conditions:
 - (a) Obtain a valid Business Licence from the Town of Banff for the operation of a Bed & Breakfast Home;
 - (b) The Development Permit is valid for: a period not to exceed the term of the Business Licence; one (1) year from the date of issuance; or, transfer of the property, whichever first occurs;
 - (c) A copy of the Development Permit shall be posted in a prominent and visible place in the home and in each approved guest bedroom at all times;
 - (d) On-site parking shall conform to the approved site plan. No parking of guest vehicles is permitted on adjacent public roadways;
 - (e) All signs require a separate Development Permit in accordance with the Town of Banff Land Use Bylaw;
 - (f) Vehicular traffic generated by the Bed and Breakfast Home shall not be in excess of what which is characteristic of the neighbourhood in which it is located;
 - (g) The owner will maintain a daily guest registry which will include rooms occupied and vehicle license plate information. If a complaint is received, the owner, upon request from the Town shall provide the daily guest registry for inspection and shall provide license plate numbers of permanent resident vehicles. The Town may request this at any time between the hours of 8:00 a.m. and 8:00 p.m.;
 - (h) The owner shall be responsible for ensuring that each guest is advised that they must park in the areas designated on the application and not on a public roadway;
 - (i) The owner shall be responsible for complying with the Alberta Fire Code;
 - (j) Contact Alberta Health Services (Banff Health Unit) at 403.762.2990 regarding the *Guidelines for Bed and Breakfast Establishments* and to arrange an inspection of the property prior to operation;
 - (k) Contact Alberta Health Services (Banff Health Unit) at 403.762.2990 to obtain a food establishment permit prior to operation;



- (l) Non-compliance with any conditions of the Development Permit will result in revocation of the 'Bed and Breakfast Home' permit; and,
- (m) Obtain all permits required in accordance with the *Province of Alberta Safety Codes Act Revised Statutes of Alberta, Chapter S-1*. The Act requires that all property owners and contractors working in Alberta obtain permits prior to commencing work on buildings covered by the Alberta Building Code or prior to conducting work governed by the regulations of the *Canadian Electrical Code*, the *Alberta Gas Code* or the *Alberta Plumbing Code*

5.3 21DP61
Proposed Bed and Breakfast
133 Kootenay Avenue

- i. Staff Presentation
Administration provided a presentation and overview on the proposal as included in the agenda package.
- ii. Public input
There was no public input.
- iii. Applicant input
Lisa Carroll, applicant, was present and answered questions

MPC21-56 **Moved by** Commissioner Howie

That pursuant to Sections 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act* and Section 3.2.12 of the Land Use Bylaw, MPC moved into closed meeting at 12:57p.m, to deliberate and discuss confidential matters with respect to Item 5.3, Proposed Bed and Breakfast Home at 133 Kootenay Avenue.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

Minutes approved by: _____



Administration in attendance during the closed meeting discussions with respect to Item 5.3, Proposed Bed and Breakfast Home at 133 Kootenay Avenue.

Advice: D. Michaels, E. Sanborn

MPC reconvened in public meeting at 1:01p.m, with Vice Chairperson Pelham in the chair.

MPC21-57 Moved by Vice Chairperson Pelham that Commission rise and report.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

MPC21-58 Moved by Vice Chairperson Pelham

That Municipal Planning Commission approved Development Permit application 21DP61 for the approval of a Bed and Breakfast Home containing two (2) Commercial Accommodation Units, located at 133 Kootenay Avenue, subject to the conditions of approval attached as Appendix 'A'.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

Appendix 'A' Conditions of Approval - Application No. 21DP61

- (1) Conditions to be met prior to issuance of the Development Permit
 - (a) Submit a Statutory Declaration, to the satisfaction of the Development Officer, confirming that:
 - i. The owner resides at 133 Kootenay Avenue as their primary residence;
 - ii. The Bed and Breakfast Home will be managed and operated exclusively by the Live-in Owner;

Minutes approved by: _____



- iii. The Live-in Owner will not operate any of the Commercial Accommodation Units while not in residence at the property; and,
 - iv. The Live-in Owner is aware that any non-conformance with the conditions of approval or non-compliance with the *Land Use Bylaw* will result in the revocation of the Development Permit.
- (b) Enter into a Restrictive Covenant with the Town of Banff to be registered against the Certificate of Title for the property for the purposes of prohibiting the operation more than two (2) Commercial Accommodation Units and prohibiting the use of any Commercial Accommodation Units while the owner is not residing at the property. The terms and wording of the Agreement shall be to the satisfaction of the Development Officer. Pay the Town of Banff the Legal Agreement Surcharge of \$600 as established by Town of Banff Development Fee Schedule 'G';
 - (c) Enter into a Restrictive Covenant with the Town of Banff to be registered against the Certificate of Title for the property for the purposes of prohibiting the existence of more than six (6) bedrooms within the Single Detached Housing and prohibiting the use of the existing Accessory Development (lower-level unit) as a habitable dwelling without a valid development permit. The terms and wording of the Agreement shall be to the satisfaction of the Development Officer. Pay the Town of Banff the Legal Agreement Surcharge of \$600 as established by Town of Banff Development Fee Schedule 'G';
 - (d) Submit confirmation from the Fire Safety Codes Officer that the property complies with the Alberta Fire Code, including bedroom egress, smoke alarms and placement of fire extinguishers;
 - (e) Contact Alberta Health Services (Banff Health Unit) at 403.762.2990 regarding the Guidelines for Bed and Breakfast Establishments and to arrange an inspection of the property prior to operation; and,
 - (f) Provide confirmation, to the satisfaction of the Development Officer, that the following has been provided to Parks Canada:
 - Ministerial Consent to Grant of Probate to transfer the ownership of the property to the new Lessee.
- (2) Specific Conditions:
 - (a) This approval allows a Bed and Breakfast Home containing two (2) Commercial Accommodation Units
 - (b) Prior to the operation of Commercial Accommodation Unit 2 (CAU 2), submit a landscaping plan for the north sideyard outlined in the Appendix B 'Parking Plan' to the satisfaction of the Development Officer. The landscaping plan shall include details of an outdoor amenity space for CAU 2. Operation of CAU 2 may only occur when the approved landscaping plan is complete.



(3) General Conditions:

- (a) Obtain a valid Business Licence from the Town of Banff for the operation of a Bed & Breakfast Home;
- (b) The Development Permit is valid for: a period not to exceed the term of the Business Licence; one (1) year from the date of issuance; or, transfer of the property, whichever first occurs;
- (c) A copy of the Development Permit shall be posted in a prominent and visible place in the home and in each approved guest bedroom at all times;
- (d) On-site parking shall conform to the approved site plan. No parking of guest vehicles is permitted on adjacent public roadways;
- (e) All signs require a separate Development Permit in accordance with the Town of Banff Land Use Bylaw;
- (f) Vehicular traffic generated by the Bed and Breakfast Home shall not be in excess of what which is characteristic of the neighbourhood in which it is located;
- (g) The owner will maintain a daily guest registry which will include rooms occupied and vehicle license plate information. If a complaint is received, the owner, upon request from the Town shall provide the daily guest registry for inspection and shall provide license plate numbers of permanent resident vehicles. The Town may request this at any time between the hours of 8:00 a.m. and 8:00 p.m.;
- (h) The owner shall be responsible for ensuring that each guest is advised that they must park in the areas designated on the application and not on a public roadway;
- (i) The owner shall be responsible for complying with the Alberta Fire Code;
- (j) Contact Alberta Health Services (Banff Health Unit) at 403.762.2990 regarding the *Guidelines for Bed and Breakfast Establishments* and to arrange an inspection of the property prior to operation;
- (k) Contact Alberta Health Services (Banff Health Unit) at 403.762.2990 to obtain a food establishment permit prior to operation;
- (l) Non-compliance with any conditions of the Development Permit will result in revocation of the 'Bed and Breakfast Home' permit; and
- (m) Obtain all permits required in accordance with the *Province of Alberta Safety Codes Act Revised Statutes of Alberta, Chapter S-1*. The Act requires that all property owners and contractors working in Alberta



obtain permits prior to commencing work on buildings covered by the Alberta Building Code or prior to conducting work governed by the regulations of the *Canadian Electrical Code*, the *Alberta Gas Code* or the *Alberta Plumbing Code*.

6.0 CORRESPONDENCE

There was no correspondence for this meeting.

7.0 NEW BUSINESS

There was no new business.

8.0 INQUIRIES

There were no inquiries for this meeting.

9.0 DATE OF NEXT MEETING and ADJOURNMENT

The next scheduled meeting of the Municipal Planning Commission is scheduled for **Wednesday, October 13, 2021 at 9:00 a.m.**

MPC21-59 **Moved by** Commissioner Smythe that this Municipal Planning Commission adjourn at 1:07p.m.

For: (7): Commissioner McElhone, Commissioner Humbert, Commissioner Pelham, Commissioner Howie, Commissioner Macpherson, Councillor Olver and Mayor DiManno

MOTION CARRIED

Barb Pelham
Vice Chairperson

Kerry MacInnis
Planning and Development

Minutes approved by: _____