



MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Virtual Regular Meeting
Monday, 2021 September 13, at 9:00 am

MEMBERS PRESENT

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects	(Remote Participation)
Michael Hay	Manager, Environmental Services	(Remote Participation)
Sally Biddlecombe	Municipal Energy Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)



Approved 2021 September 27

Governance and Finance Committee Virtual Regular Meeting
2021 September 13

1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

Mayor DiManno called the virtual Regular Meeting of the Governance and Finance Committee to order at 9:01 a.m.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 September 13 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-224 **Moved by** Councillor Canning

That the Agenda for the 2021 September 13 Virtual Regular Meeting of the Governance and Finance Committee be approved.

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: On Original On Original



2.2 Recess to the Call of Chair for the 2021 Annual General Shareholder's Meeting of the Banff Housing Corporation

FIN21-225 **Moved by** Mayor DiManno

That the Governance and Finance Committee recess to the call of the chair in order for the Banff Housing Corporation Shareholders to conduct their virtual Annual General Meeting.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Committee recessed at 9:02 a.m. and reconvened 10:01 a.m. at with Mayor DiManno in the chair.

3.0 **ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES**

3.2 Minutes of the 2021 August 09 Virtual Regular Meeting of the Governance and Finance Committee

FIN21-226 **Moved by** Mayor DiManno

That Minutes of the 2021 August 09 Virtual Regular Meeting of the Governance and Finance Committee be adopted.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

4.0 **DELEGATIONS AND INVITED PRESENTATIONS**

No Delegations and Invited Presentations were scheduled as part of this meeting.



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5.0 PUBLIC INPUT ON AGENDA ITEMS

5.2 Written Submissions

No Written Submissions were received for this meeting.

5.3 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

6.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

7.0 REPORTS

7.1 Briefing: 2020 Facilities Energy and Emissions annual Report

FIN21-227 **Moved by Mayor DiManno**

That the Governance and Finance Committee receive the 2020 Facilities Energy and Emissions Annual Report Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Committee, by unanimous consent, recessed at 10:35 a.m. to reconvene at 10:50 a.m.

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

Minutes approved by: On Original On Original



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Committee reconvened at 10:51 a.m. with Mayor DiManno in the chair.

7.2 Request for Review Proposed Special Events Policy C5001-1

David Matys, Director, Events & Animation, Banff & Lake Louise Tourism, addressed Committee with respect to Item 7.1, Proposed Special Events Policy C5001-1.

FIN21-228 **Moved by** Councillor Standish

That with respect to Item 7.2, Proposed Special Events Policy C5001-1, the following be adopted:

That the Governance and Finance Committee recommend that Council approve the proposed Policy C5001-1, Special Events Policy (Attachment 4).

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

8.0 CORRESPONDENCE

No Correspondence was received for this meeting.

9.0 NEW/URGENT BUSINESS

No New/ Urgent Business was scheduled as part of this meeting.

10.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

Minutes approved by: On Original On Original



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11.0 ADJOURNMENT

FIN21-229 **Moved by** Councillor Standish

That this meeting adjourn at 12:04 p.m.

ROLL CALL:

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

On Original
Corrie DiManno
Mayor

On Original
Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original