

# TOWN OF BANFF POLICY



<b><u>POLICY #</u></b>	C013
<b><u>POLICY TITLE</u></b>	Naming of Parks and Recreation Facilities
<b><u>AUTHORITY</u></b>	COU91-1048
<b><u>AUTHOR</u></b>	Brewster/COM

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## 1. **POLICY STATEMENT**

This Policy will provide:

1. Criteria to determine which Parks and Recreation Facilities will be named and which will not.
2. A process for selecting and approving names.
3. Guidelines to assist in choosing names.
4. An official list of names with provisions for regular updating.
5. Standards for signing Parks and Recreation Facilities that have been named.

## 2. **PURPOSE/BACKGROUND**

### **NAMING CRITERIA:**

Parks and Recreation Facilities which meet one or all of the following criteria shall be officially named:

- That have facilities (e.g. ball diamonds) which are regularly booked for public use.
- That have high visibility to the general public and are used by a wide spectrum of the community.
- That are regularly used for organized recreation or culture programs.

Parks which serve only local neighborhoods will not be named unless there are special circumstances that warrant it, such as:

- Special historical significance.
- Longstanding unofficial use of an appropriate name.
- A desire to recognize contributions of persons or groups who have donated land or funds for the Park or Recreation facility.
- A desire of a neighborhood group to name a Park.

School grounds will adopt the name of the school unless:

- More than one school shares the same site.

### **PROCESS FOR SELECTION AND APPROVAL:**

All names shall be approved by Town Council.

Persons, groups or agencies that have made contribution to development shall be consulted prior to the final selection of a name. This shall include:

1. Persons, or organizations that have donated land or major funds to the park.
2. Subdivision developers, during the term of the development agreement and where the agreement makes the developer responsible for park development.
3. School Boards who have a school on the site to be named.
4. Neighborhood residents when a neighborhood park is named.

This policy is subject to any specific provision of the MUNICIPAL GOVERNMENT ACT (Alberta) as amended from time to time, or other relevant legislation or collective agreement.

If no such consultation is required or does not provide an acceptable name, Town Council may select a name using one of the following methods:

1. Select a name of its own choosing.
2. Refer the selection of a name to the Recreation & Culture Board for suggestions or recommendations.
3. Hold a public contest to generate name suggestions

**SELECTION GUIDELINES:**

**Parks and Recreation Facilities may be named after:**

1. Pioneers.
2. Citizens who have provided longstanding service to the community.
3. Clubs or organizations that have continued to the development and/or operation of the Park or Recreation Facilities (e.g. Rotary Park)
4. Land donors.
5. Original landowners.
6. Subdivisions in which park is located.
7. Major Anniversary celebrations.
8. Native words of particular appropriateness.

**The above are suggestions only. Town Council may choose a name using other criteria, as it deems appropriate.**

**5. REVISION HISTORY (YMD)**

91 11 25      New