

# Development Permit Application



## Area Redevelopment Plan (ARP) Amendment

Planning and Development  
110 Bear Street, P.O. Box 1260, Banff, Alberta T1L 1A1  
T.403.762.1215

*For office use only*

DP# \_\_\_\_\_

Property File# \_\_\_\_\_

Development Street Address: \_\_\_\_\_

Legal Description: Lot(s)/Unit: \_\_\_\_\_ Block: \_\_\_\_\_ Plan (LTO): \_\_\_\_\_

Land Use District: \_\_\_\_\_

Name of Registered Owner\*: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

**\*A copy of the Title is required to be submitted with the Development Permit application.**

Name of Applicant/Agent: \_\_\_\_\_

\*Town staff will contact you upon receipt of the application to arrange for the applicable fee(s) to be paid.

Mailing Address: \_\_\_\_\_

City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Present use of property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Description of proposed use/development: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Authorization of Agent**

I/We \_\_\_\_\_ authorize \_\_\_\_\_  
(name of registered owner) (name of agent/person authorized to sign the application)

to act as agent and sign the application form to the Town of Banff on my/our behalf for the property known as:

\_\_\_\_\_  
(civic address of property)

Signature(s) of registered owner(s)	Date
_____	_____
_____	_____

Signature of Signing Officer(s) of Corporation	Corporate Seal(s), if applicable
_____	
_____	

**Property owner's agreement**

As of the date of this application, I am the registered owner of the lands described in the application. I have examined the contents of the application, certify that the information submitted with it is correct insofar as I have knowledge of these facts, and concur with the submission of the application. I acknowledge that the lands described in the application may be subject to applicable laws, regulations, and guidelines including, but not limited to, the Town of Banff Land Use Bylaw, the Banff National Park Management Plan, and the Canadian Environmental Assessment Act. I agree to comply with all provisions of the Town of Banff Land Use Bylaw and any other applicable legislation, if this application is approved. I understand that approval does not constitute a building permit and that drawings submitted for a building permit must match the approved Development Permit drawings.

_____ Signature of property owner	_____ Date
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**Declaration**

I, \_\_\_\_\_, solemnly declare that the statements made by me upon this application are to the best of my belief and knowledge a true and complete representation of the purpose and intent of this application.

_____ Signature of applicant or agent	_____ Date
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## SUBMITTAL REQUIREMENTS

**Please attach the following to the Land Use Bylaw amendment application:**

- Certificate of Title documenting leasehold ownership (issued not more than 30 days from the date application is received)
- A written statement to describe and justify the proposal
- Written permission for right-of-entry onto the land by Town staff
- One copy of a Context Plan (8½” x 11” format) showing the location of the subject site, adjacent streets and adjacent land use districts
- One copy of Area Redevelopment Plan document including all drawings, figures, maps, and photographs as required to support the application
- 1 electronic copy in PDF format

**NOTE:**            **Incomplete applications will not be accepted.**  
                         **More detailed information may be requested during review of the application.**  
                         **Presentation quality plans may be required for Municipal Planning Commission and Council.**