

Development Permit Application



Bed and Breakfast

Planning and Development
110 Bear Street, P.O. Box 1260, Banff, Alberta T1L 1A1
T.403.762.1215

For office use only

DP# _____

Property File# _____

Development Street Address: _____

Legal Description: Lot(s)/Unit: _____ Block: _____ Plan (LTO): _____

Land Use District: _____

Name of Registered Owner*: _____

Mailing Address: _____

City/Province: _____ Postal Code: _____ Email: _____

Tel. No.: _____ Cell No.: _____ Fax No.: _____

***A copy of the Title is required to be submitted with the Development Permit application.**

Name of Applicant/Agent: _____

*Town staff will contact you upon receipt of the application to arrange for the applicable fee(s) to be paid.

Mailing Address: _____

City/Province: _____ Postal Code: _____ Email: _____

Tel. No.: _____ Cell No.: _____ Fax No.: _____

Present use of property: _____

Description of proposed use/development: _____

PROJECT DATA

PLEASE FILL IN ALL AREAS APPLICABLE TO YOUR PROPOSAL:

Site Data

Area of lot(s):	m ²	Footprint (area) of all buildings on site:	m ²
Lot frontage:	m	Lot depth:	m
Existing landscaped area:	m ²	Proposed landscaped area	m ²

Building Data

No. of existing bedrooms:		Size of proposed guest room (1):	m ²
No. of proposed guest rooms:		Size of proposed guest room (2):	m ²
Size of proposed outdoor amenity area:	m ²	Size of proposed guest room (3):	m ²
Size of proposed indoor amenity area:	m ²	Size of proposed guest room (4):	m ²

Parking

No. of existing parking stalls:		No. of proposed parking stalls:	
No. of existing surface parking stalls:		No. of proposed surface parking stalls:	
No. of existing enclosed parking stalls:		No. of proposed enclosed parking stalls:	

SUBMITTAL REQUIREMENTS

Architectural Plans (existing and proposed)

- 1 electronic copy in PDF format
- Scale of 1:100 metric (minimum)
- Dimensioned floor plans of all floors of the building(s)
- Proposed layout of all guest areas, with dimensions, including indoor and outdoor amenity areas, guest rooms, bathrooms and kitchen and dining areas
- Photos showing building exterior and interior including all rooms devoted to the Bed and Breakfast operation

Site Plans (existing and proposed)

- 1 electronic copy in PDF format
- Scale of 1:200 metric (minimum)
- North arrow and scale
- Size and location of all existing and proposed buildings/uses including accessory buildings and structures, garages, and fences
- Dimensioned setbacks
- Location of proposed outdoor amenity areas suitable for relaxation of guests
- Location, number, surface material, grades and dimensions of all existing and proposed parking spaces and driveways, with dimensions, clearly identifying resident and guest stalls
- Location of existing and proposed exterior landscaped areas

Context Plan

- 1 electronic copy in PDF format
- Scale of 1:500 metric (minimum)
- North arrow and scale
- Location of property including adjacent streets, land use districts and existing Bed and Breakfasts

Please attach the following to the Development Permit application:

- Confirmation of “Eligible Resident” status in accordance with National Parks Lease and Licence of Occupation Regulations (1991)
- Certificate of Title (issued not more than 30 days from the date application is received)
- CEAA Model Class Screening Report (if applicable)

NOTE:

Please contact the Planning and Development Office directly to schedule an appointment to discuss your Bed and Breakfast application. Phone: 403-762-1215

Additional information may be requested during review of the application.