

TI'NU HOUSING RENTAL APPLICATION



GENERAL INFORMATION

'Tenants' are all adult persons occupying the rental accommodation. Each adult in the household must be registered as a tenant on the lease and must fill in the application form. The rental home must be the primary residence of all tenants on a continuous basis.

Number of Occupants: Adults _____ Children _____ Pet _____

| Unit Size | Maximum number of occupants per unit |
|-------------|---|
| Studio | 2 |
| One bedroom | 2 |
| Two bedroom | 3-4 (three adults or two adults and two children) |

Preferred Size- Based on qualifying income (see eligibility sheet)

1st Choice Studio 1 Bedroom 2 Bedroom 2 Bedroom A-Frames

2nd Choice Studio 1 Bedroom 2 Bedroom 2 Bedroom A-Frames

*Do you need Barrier-Free unit? Yes No

***Barrier free** - An accessible and inclusive design that creates a built environment usable by people with physical or other disabilities. Suitable for residents who require a barrier-free design, those over 60 years looking to age in place, or those caring for a family member over the age of 60 years.

APPLICANT CONTACT INFORMATION (applicants don't have to be related to apply for a unit)

APPLICANT 1 Legal Name:

Preferred Name:

Street Address:

Mailing Address:

Phone:

Email:

APPLICANT 2 Legal Name:

Preferred Name:

Street Address:

Mailing Address:

Phone:

Email:

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| APPLICANT 3 Legal Name: | |
| Preferred Name: | |
| Street Address: | Mailing Address: |
| Phone: | Email: |

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| AGE & LEGAL STATUS IN CANADA |
| All tenants on the rental lease must be of Alberta legal age (18 years) and must be one of the following: a Canadian Citizen, a Permanent Resident of Canada, or have the legal right to work in Canada. Provide two (2) pieces of ID, one with photo. |
| APPLICANT 1 BIRTHDATE: (Month/Day/Year) |
| <input type="checkbox"/> Canadian Birth Certificate <input type="checkbox"/> Permanent Resident Card <input type="checkbox"/> Canadian Passport <input type="checkbox"/> Canadian Work Permit <input type="checkbox"/> Canadian Citizenship Card <input type="checkbox"/> Drivers Licence |
| APPLICANT 2 BIRTHDATE: (Month/Day/Year) |
| <input type="checkbox"/> Canadian Birth Certificate <input type="checkbox"/> Permanent Resident Card <input type="checkbox"/> Canadian Passport <input type="checkbox"/> Canadian Work Permit <input type="checkbox"/> Canadian Citizenship Card <input type="checkbox"/> Drivers Licence |
| APPLICANT 3 BIRTHDATE: (Month/Day/Year) |
| <input type="checkbox"/> Canadian Birth Certificate <input type="checkbox"/> Permanent Resident Card <input type="checkbox"/> Canadian Passport <input type="checkbox"/> Canadian Work Permit <input type="checkbox"/> Canadian Citizenship Card <input type="checkbox"/> Drivers Licence |

| ADDITIONAL OCCUPANTS (include all children/dependents to live in the rental unit) | | |
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| NAME | RELATIONS TO APPLICANT (S) | BIRTHDATE |
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| PET (One pet will be permitted on Landlord approval only. Pet fee will apply) | | |
| Type of Animal | Weight/Size | TOB Pet licences tag # |
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BANFF EMPLOYMENT & RESIDENCY

Each tenant must meet **PARKS CANADA NEED TO RESIDE CRITERIA:**

Parks Canada's eligible resident regulations require that those who wish to live in Banff National Park must meet at least one of the following criteria (for further details please contact Parks Canada at 403-762-1500):

- (a) an individual whose primary employment is in the park,*
- (b) an individual who operates a business in the park and whose presence at the place of business is necessary for the day-to-day operation of the business,*
- (c) a retired individual who resides in the park and who, for five consecutive years immediately prior to retirement:*
 - (i) was employed primarily in that park, or*
 - (ii) operated a business in that park and whose presence at the place of business was necessary for the day-to-day operation of the business,*
- (d) a retired individual who resided in the park at the time of the individual's retirement and who resided in that park on July 30, 1981,*
- (e) an individual who is a student in full-time attendance at an educational institution that is located within the park and registered under the Income Tax Act or applicable provincial legislation relating to education,*
- (f) an individual who is a lessee of public lands in the park and who*
 - (i) was the lessee of those public lands prior to May 19, 1911, or*
 - (ii) is a descendant, by blood or adoption, of an individual who was the lessee of those public lands prior to May 19, 1911, or*
- (g) the spouse or common-law partner or a dependant of an individual referred to in any of paragraphs (a) to (f)*

INCOME

Gross household income is based on your total income reported on Line 15000 of the most recent Tax Notice of Assessment. However, if you reported support payments received, or self-employment income, your income will be adjusted to account for the non-taxable amount of support payments and disallowed self-employment expenses. Contact the Banff Housing Corporation for details at bhc@banff.ca or 403.497.5242.

APPLICANT 1 GROSS ANNUAL INCOME: \$

Proof of Income: 20____ Tax Notice of Assessment

APPLICANT 2 GROSS ANNUAL INCOME: \$

Proof of Income: 20____ Tax Notice of Assessment

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| APPLICANT 3 GROSS ANNUAL INCOME: \$ | | |
| Proof of Income: <input type="checkbox"/> 20_____ Tax Notice of Assessment | | |
| COMBINED GROSS HOUSEHOLD INCOME: \$ | | |
| EMPLOYMENT DATA | | |
| APPLICANT 1 <input type="checkbox"/> Permanent Employee <input type="checkbox"/> Temporary/Contract | | |
| Business Name: | Starting Date: | Hrs/week: |
| Contact Person: | Phone: | |
| Proof of Employment: <input type="checkbox"/> Three months most recent payslips | | |
| APPLICANT 2 <input type="checkbox"/> Permanent Employee <input type="checkbox"/> Temporary/Contract | | |
| Business Name: | Starting Date: | Hrs/week: |
| Contact Person: | Phone: | |
| Proof of Employment: <input type="checkbox"/> Three months most recent payslips | | |
| APPLICANT 3 <input type="checkbox"/> Permanent Employee <input type="checkbox"/> Temporary/Contract | | |
| Business Name: | Starting Date: | Hrs/week: |
| Contact Person: | Phone: | |
| Proof of Employment: <input type="checkbox"/> Three months most recent payslips | | |

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| BANFF SELF-EMPLOYED PERSON | |
| <i>BHC may request more information to verify that a minimum average of 30 hours per week of work is conducted in BANFF.</i> | |
| APPLICANT 1 Business Name: | Hrs/week in BANFF: _____ |
| Proof of Employment: <input type="checkbox"/> Banff Business Licence AND <input type="checkbox"/> Proof of Business Ownership | |
| APPLICANT 2 Business Name: | Hrs/week in BANFF: _____ |

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| Proof of Employment: <input type="checkbox"/> Banff Business Licence AND <input type="checkbox"/> Proof of Business Ownership |
| APPLICANT 3 Business Name: _____ Hrs/week in BANFF: _____ |
| Proof of Employment: <input type="checkbox"/> Banff Business Licence AND <input type="checkbox"/> Proof of Business Ownership |

| BANFF RETIRED / DISABILITY BENEFIT | | | | |
|---|----------------------------------|--|-------|--------|
| APPLICANT 1 | <input type="checkbox"/> Retiree | <input type="checkbox"/> Recipient of Disability Benefit | | |
| APPLICANT 2 | <input type="checkbox"/> Retiree | <input type="checkbox"/> Recipient of Disability Benefit | | |
| Proof of Status: <input type="checkbox"/> Verification of pension or disability tax credit AND | | | | |
| <input type="checkbox"/> Employment: <input type="checkbox"/> five (5) years T4 Statements of Remuneration paid from a BANFF Employer | | | | |
| <input type="checkbox"/> Records of Employment supporting three (3) years of work in BANFF | | | | |
| <input type="checkbox"/> Long Term Residency: <input type="checkbox"/> Five years (5) BANFF residency information within the last ten years | | | | |
| Street Address | From | To | Years | Months |
| | | | | |
| | | | | |
| For each address, please provide the following proof of residency: For tenants, a rental lease agreement for the tenancy. <i>Should you require additional space for previous residences, use a blank sheet, sign, and attach to this application form.</i> | | | | |

| SUITABILITY FOR TENANCY | |
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| Suitability as a tenant is comprised of several factors which include, but are not limited to, ability to pay rent and rental history. All applicants (children excluded) must have at least one positive landlord reference. If you have no rental history, other references may be provided. | |
| SUITABILITY FOR TENANCY - LANDLORD REFERENCES | |
| Landlord/Property Manager Reference Applicant 1 | |
| Contact Name: | Contact Phone: |
| Rental Address: | Rental Period: |

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| Landlord/Property Manager Reference Applicant 2 | |
| Contact Name: | Contact Phone: |
| Rental Address: | Rental Period: |
| Landlord/Property Manager Reference Applicant 3 | |
| Contact Name: | Contact Phone: |
| Rental Address: | Rental Period: |
| Landlord/Property Manager Reference Applicant 1, 2, OR 3 | |
| Contact Name: | Contact Phone: |
| Rental Address: | Rental Period: |

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| FOIP NOTIFICATION |
| <p>The personal information you provide on this form is being collected under the authority of Section 33(c) of Alberta's Freedom of Information and Protection of Privacy Act. This information will be used by BANFF HOUSING CORPORATION to determine eligibility for and to administer the Housing program in BANFF. The privacy provisions of the Freedom of Information and Protection of Privacy Act protect your personal information. If you have any questions about the collection of this information, please contact the BHC Housing Development Coordinator at 403.497.5242 or email bhc@banff.ca.</p> |

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| AUTHORIZATION | |
| <p>I/We agree and give consent to BHC or their authorized agent to:</p> <ul style="list-style-type: none"> ▪ contact my past and present employers to verify employment information; ▪ contact my past and present landlords to verify residency; ▪ conduct a reference check from supplied references; ▪ use application information to pursue the collection of any funds owed to the Landlord/Owner including disclosure of my personal information to a collection agency to pursue delinquent funds; and | |
| APPLICANT 1 SIGNATURES: | DATE: |
| APPLICANT 2 SIGNATURES: | DATE: |
| APPLICANT 3 SIGNATURES: | DATE: |